Dear Friend:

Let me express our appreciation for your cooperation in the survey of work experience of women which we are conducting for the Department of Labor. The purpose of this survey is to examine, over time, changes in work status and related activities among women in your age group. During our interview last year, we obtained information about the jobs you have held, your attitude toward work, and similar subjects. At this time we are interested in learning about any changes in your labor force status over the past year.

Your answers will be treated as confidential and cannot, by law, be used for any purpose except to compile statistical totals.

Since this study is based on a sample of the population, it is important that everyone fill in and return the questionnaire. Please complete this form and mail it within five days in the enclosed envelope, which does not require postage.

Your cooperation in this survey is greatly appreciated.

Sincerely yours,

A. Ross Eckler
Director
Bureau of the Census

Enclosure
1. **What were you doing LAST week?**
   (Mark EACH box that applies to you.)
   1. [ ] I worked at a job, in my business or profession, or on a farm
   2. [ ] I had a job, profession, or business from which I was temporarily absent for reasons other than layoff
   3. [ ] I was looking for work or on layoff from a job
   4. [ ] I was keeping house
   5. [ ] I am permanently unable to work
   6. [ ] None of the above applies to me

2. Please describe the job you held LAST week.
   If you had more than one job, describe the one at which you worked the most hours.
   If you did not have a job LAST week, but you have worked since June 1, 1967, describe the LAST JOB you held. Otherwise, skip to question 3.

   a. **For whom did you work?**
      (Name of company, business organization, or other employer)

   b. **What kind of business or industry was this?**
      (For example: County junior high school, TV and radio manufacturer, retail store, restaurant, State Labor Department)

   c. **What kind of work were you doing?**
      (For example: 8th grade English teacher, typist, waitress)

   d. **Were you**
      (Mark one box)
      1. [ ] An employee of a private company, business, or individual for wages, salary, or commissions?
      2. [ ] A government employee (Federal, State, or local)?
      3. [ ] Self-employed in your own business, professional practice, or farm?
      4. [ ] Working without pay in a family business or farm?

3. **During the past 12 months:**
   a. In how many different weeks did you work altogether? Count any week in which you did any work at all.
      __________________________
      Number of weeks

   b. During the weeks you worked, how many hours per week did you usually work?
      __________________________
      Hours per week

   c. Did you lose any FULL weeks of work because you were on layoff from a job or lost a job?
      1. [ ] Yes – How many weeks? ............
      2. [ ] No

   d. Were there any weeks, other than those mentioned in items 3a and 3c above, when you spent time trying to find work?
      1. [ ] Yes – How many weeks? ............
      2. [ ] No

4a. **Do the weeks entered in items 3a, 3c, and 3d add up to 52?**
   1. [ ] Yes – Skip to question 5
   2. [ ] No

   b. **What was the main reason you were not working or looking for work during these other weeks?**
      (Mark one box.)
      1. [ ] I was sick or disabled and could not work
      2. [ ] I was retired
      3. [ ] No suitable jobs available, would not have done any good to look
      4. [ ] I was on vacation
      5. [ ] I was pregnant
      6. [ ] I had other family responsibilities
      7. [ ] Other – Specify

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5. During the past 12 months have you worked for any employer other than the one you mentioned in question 2?

1  □ Yes — How many? _____ Go to question 6
2  □ No
   } Skip to question 7
3  □ Did not work

6a. For whom did you work? If you worked for more than one other employer, describe the longest job?

   ________________________________

   (Name of company, business, organization, or other employer)

b. What kind of business or industry was this?

   ________________________________

   (For example: County junior high school, TV and radio manufacturer, retail store, restaurant, State Labor Department)

c. What kind of work were you doing?

   ________________________________

   (For example: 8th grade English teacher, typist, waitress)

d. Were you — (Mark one box)

1 □ An employee of a private company, business, or individual for wages, salary, or commissions?

2 □ A government employee (Federal, State, or local)?

3 □ Self-employed in your own business, professional practice, or farm?

4 □ Working without pay in a family business or farm?

e. When did you start working at that job?

   Month_________ Year_________

f. When did you stop working at that job?

   Month_________ Year_________